

Saturday, June 13—

10:30—arrive at church

10:45—meet with Pastor

11:00—introduce Pastor to Council; allow time to ask questions.

11:45—break time

11:50—open doors by carport, let members on RSVP list to enter (we allowed up to 20 members per session). For each session, open doors 10 minutes before to do temp checks, make sure all have masks and encourage sanitizer. Our automatic dispensers were not available, so one person opened the door and the other put sanitizer on entering members' hand. This person had gloves on, only one person touching the bottle.

12:00—1st Meet & Greet session

3:30—last Meet & Greet session

All sessions are 25 minutes with 5 minutes to sanitize

Sunday, June 14

8:00—meet at church

8:15—allow those attending to start entering the church, have masks and sanitizers ready

8:45—Call Sermon Service

After Pastor has finished the service, he leaves the sanctuary we have meeting and ballot vote.

Pass out ballots, collect and tally. Announce the results.

Signing of the Call Agreement—this is done by President/Moderator; Secretary/Clerk; Treasurer and Steve.

Ushers/Greeters: Please arrive at church between 8:00-8:15. All are asked to wear a mask. We will have gloves for you, sanitizer, and masks for members. We will not be doing an offering like usual, there are offering plates at the elevator area and in the back of church for people to place envelopes in. **Those who will be passing out and collecting ballots, you will wear gloves and you will hand the ballot to each person so there is not one touching another person's ballot. Go in the empty row in front of each person to hand them a ballot (pencil & ballot in baggie) so you do not reach in front of anyone. Same when we collect the ballot.** As we usher out, anyone in the front that uses the elevator will be ushered from the first row and back. People exiting down the stairs, ushers start with the last row of people and go toward the front.

Victor (Council President)—you will be at the top elevator area. Greet members as they exit the elevator and help with the seating. We ask that you **introduce Pastor S at the beginning of the service.** Once the service is over and he leaves the sanctuary, we ask **you to call the meeting to order.** Once the voting is counted and we can do the official call, you will be asked to sign the Call Agreement and the 3-way covenant.

Volunteer 1—you will be in the back of church, greeting, offering sanitizer due to hanging on to the handrail others have touched and help with seating along with Jody. We ask you to **ring the bells.**

Volunteer 2 & 3—you will be at the **elevator entrance downstairs.** Please open the door, offer sanitizer and/or mask, offer to push the elevator button. We **ask you to usher people out that will use the elevator.**

Volunteer 4 - you will be at the front door as a greeter. You will also have a bottle of sanitizer to offer before people use the handrail. Check for masks. We ask you

to be an usher to pass out the ballots and collect. You will also be present to sign the Call Agreement

Volunteer 6 & 7.—you will be at the carport entrance. One of you can open the door, the other will offer sanitizer as they enter. **Volunteer 6**, we ask you to take minutes of the short meeting and the voting. You will be present to sign the Call Agreement.

Volunteer 7—along with greeting at the carport, you are asked to help pass out and collect the ballots.

Volunteer 8 —you will be at the top of staircase. You will say the prayer of guidance, help with ballots, tallying and ushering out.

Volunteer 9—you are THE CAMERAMAN!! And, the prayer of discernment.